

**SHINE CHILDREN AND YOUTH SERVICES**  
**(UEN NO.S76SS0021F)**

*Audited Financial Statements*

*31 March 2021*

**Odds & Even Associates**  
*Public Accountants &  
Chartered Accountants Singapore*


**SHINE CHILDREN AND YOUTH SERVICES  
STATEMENT BY THE BOARD**


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In our opinion, the accompanying statement of financial position, statement of comprehensive income, statement of changes in accumulated funds and statement of cash flows and the notes thereto present fairly, in all material aspects, the state of affairs of SHINE CHILDREN AND YOUTH SERVICES ( the Charity) as at 31 March 2021 and of the results of the activities, changes in accumulated funds and cash flows of the Charity for the year then ended. At the date of this statement, there are reasonable grounds to believe that the Charity will be able to pay its debts as and when they fall due.

On behalf of the Board,

  
\_\_\_\_\_  
**WAN CHEE FOONG**  
Chairman

  
\_\_\_\_\_  
**ONG CHEE SIONG**  
Hon. Secretary

  
\_\_\_\_\_  
**LIM TZE CHERN**  
Hon. Treasurer

  
\_\_\_\_\_  
**LEE SENG MENG**  
Executive Director

Singapore

Date: 18 JUN 2021

# SHINE CHILDREN AND YOUTH SERVICES INDEPENDENT AUDITORS' REPORT TO THE MEMBERS

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## **Report on the Audit of the Financial Statements**

We have audited the financial statements of SHINE CHILDREN AND YOUTH SERVICES (the Charity), which comprise the statement of financial position as at 31 March 2021, and the statement of comprehensive income, statement of changes in accumulated funds and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, other explanatory notes and accompanying appendix.

## **Opinion**

In our opinion, the accompanying financial statements are properly drawn up in accordance with the Constitution of the Charity, provisions of the Societies Act, Chapter 311 (the Societies Act), the Charities Act, Chapter 37 and other relevant regulations (the Charities Act and Regulations) and Financial Reporting Standards in Singapore (FRSs) so as to present fairly, in all material respects, the state of affairs of the Charity as at 31 March 2021 and the results, changes in accumulated funds and cash flows of the Charity for the year ended on that date.

## **Basis for Opinion**

We conducted our audit in accordance with Singapore Standards on Auditing (SSAs). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Charity in accordance with the Accounting and Corporate Regulatory Authority (ACRA) *Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities* (ACRA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## **Other information**

Management is responsible for the other information. The other information comprises the statement by the Board. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## **Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with the provisions of the Societies Act, the Charities Act and Regulations and FRSs, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Charity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Charity's financial reporting process.

## SHINE CHILDREN AND YOUTH SERVICES INDEPENDENT AUDITORS' REPORT TO THE MEMBERS

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### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Charity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**SHINE CHILDREN AND YOUTH SERVICES  
INDEPENDENT AUDITORS' REPORT TO THE MEMBERS**

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**Report on Other Legal and Regulatory Requirements**

In our opinion:

- (a) the accounting and other records required to be kept by the Charity have been properly kept in accordance with the provisions of the Societies Regulations enacted under the Societies Act, the Charities Act and Regulations; and
- (b) the fund-raising appeals held during the year have been carried out in accordance with Regulation 6 of the Societies Regulations issued under the Societies Act and proper accounts and other records have been kept of the fund-raising appeals.

During the course of our audit, nothing has come to our attention that causes us to believe that during the year:

- (a) the Charity has not used the donation moneys in accordance with its objectives as required under Regulation 11 of the Charities (Institutions of a Public Character) Regulations; and
- (b) the Charity has not complied with the requirements of Regulation 15 of the Charities (Institutions of a Public Character) Regulations.



**Odds & Even Associates**  
Public Accountants &  
Chartered Accountants Singapore

**18 JUN 2021**

# SHINE CHILDREN AND YOUTH SERVICES

## STATEMENT OF FINANCIAL POSITION AS AT 31 MARCH 2021

	Notes	2021 \$	2020 \$
<b>Assets</b>			
<b>Non-current assets</b>			
Renovation and equipment	3	603,369	744,045
Investment	4	-	1,001,431
		<u>603,369</u>	<u>1,745,476</u>
<b>Current assets</b>			
Trade and other receivables	5	290,043	278,437
Prepayments		85,506	15,020
Cash and cash equivalents	6	16,042,216	13,248,197
		<u>16,417,765</u>	<u>13,541,654</u>
<b>Total assets</b>		<u>17,021,134</u>	<u>15,287,130</u>
<b>Funds and Reserves</b>			
Unrestricted Funds:			
General reserves		6,614,133	6,673,426
Restricted Funds:			
Restricted funds from Government and other funders		3,129,467	1,846,533
The Daisy Phay Foundation-SHINE Scholarship Fund		5,467,351	5,515,218
Y's Men's Club (Beta Chapter) Financial Assistance Fund		38,774	38,774
Asset Enhancement Fund		56,775	19,028
	7	<u>15,306,500</u>	<u>14,092,979</u>
<b>Liabilities</b>			
<b>Non-current liabilities</b>			
Other payables		245,000	245,000
Deferred income		176,935	243,703
		<u>421,935</u>	<u>488,703</u>
<b>Current liabilities</b>			
Trade and other payables		1,225,931	637,678
Deferred income		66,768	67,770
		<u>1,292,699</u>	<u>705,448</u>
<b>Total liabilities</b>	8	<u>1,714,634</u>	<u>1,194,151</u>
<b>Total funds and liabilities</b>		<u>17,021,134</u>	<u>15,287,130</u>

**SHINE CHILDREN AND YOUTH SERVICES  
STATEMENT OF COMPREHENSIVE INCOME  
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	2021 \$	2020 \$
<b>INCOME</b>			
Toteboard-Funding		1,546,904	1,434,272
MSF-Funding		1,141,094	1,310,548
Community Chest/NCSS Funding		781,718	661,515
AIC Funding		211,760	-
SG Enable Funding		87,986	-
One-off grant from Community Chest		-	5,999
Job Support Scheme		1,072,378	-
Tax-deductible donations	9	865,945	896,222
Non-tax deductible donations	9	778,859	922,310
School social work income		302,023	305,370
Centre-based income		44,491	73,147
Training income		37,380	66,396
Interest income from bank		52,377	165,976
Interest income from investments		7,752	25,797
Miscellaneous income		1,160	1,207
		<u>6,931,827</u>	<u>5,868,759</u>
<b>Less: EXPENDITURE</b>			
Expenditure on manpower	10	(4,918,630)	(4,839,964)
Depreciation of renovation and equipment		(195,888)	(89,811)
Other operating expenses		(603,787)	(993,420)
		<u>(5,718,305)</u>	<u>(5,923,195)</u>
<b>SURPLUS/ (DEFICIT) AND TOTAL COMPREHENSIVE</b>			
<b>INCOME FOR THE YEAR</b>	<b>11</b>	<u><b>1,213,522</b></u>	<u><b>(54,436)</b></u>
<b>Surplus/(deficit) allocated to:</b>			
General Reserves		(59,292)	(84,056)
Restricted funds from Government and other funders		1,282,934	25,058
Daisy Phay Foundation- SHINE Scholarship Fund		(47,867)	43,146
Asset Enhancement Fund		37,747	(38,584)
		<u>1,213,522</u>	<u>(54,436)</u>

**SHINE CHILDREN AND YOUTH SERVICES  
STATEMENT OF CHANGES IN ACCUMULATED FUNDS  
FOR THE YEAR ENDED 31 MARCH 2021**

	Unrestricted Funds	Restricted Funds				Total
	General reserves	Funding from Government and other funders	The Daisy Phay Foundation - SHINE Scholarship Fund	Y's Men's Club (Beta Chapter) Financial Assistance Fund	Asset Enhancement Fund	
	\$	\$	\$	\$	\$	\$
Balance at 31 March 2019	6,757,483	1,821,475	5,472,072	38,774	57,612	14,147,414
Total comprehensive income for the year	(84,056)	25,058	43,146	-	(38,584)	(54,436)
Balance at 31 March 2020	6,673,426	1,846,533	5,515,218	38,774	19,028	14,092,979
Total comprehensive income for the year	(59,292)	1,282,934	(47,867)	-	37,747	1,213,522
Balance at 31 March 2021	6,614,133	3,129,467	5,467,351	38,774	56,775	15,306,500



**SHINE CHILDREN AND YOUTH SERVICES  
STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 MARCH 2021**

	2021	2020
	\$	\$
<b>Cash flows from operating activities</b>		
Surplus/(Deficit) for the year	1,213,522	(54,436)
Adjustments for:		
Depreciation of renovation and equipment	195,888	89,811
Interest income	(60,129)	(191,773)
<b>Operating surplus/(deficit) before working capital changes</b>	<u>1,349,281</u>	<u>(156,398)</u>
Changes in:		
- trade and other receivables	(43,562)	1,145,195
- prepayments	(70,486)	(4,705)
- deferred income	(67,770)	311,473
- trade and other payables	588,253	213,714
Cash generated from operations	<u>1,755,716</u>	<u>1,509,279</u>
Tax paid	-	-
<b>Net cash from operating activities</b>	<u>1,755,716</u>	<u>1,509,279</u>
<b>Cash flows from investing activities</b>		
Interest received	92,084	190,784
Proceeds from redemption of investment	1,001,431	5,224
Acquisition of renovation and equipment	(55,212)	(768,176)
<b>Net cash from/(used in) investing activities</b>	<u>1,038,303</u>	<u>(572,168)</u>
<b>Net increase in cash and cash equivalents</b>	<u>2,794,019</u>	<u>937,111</u>
Cash and cash equivalents at 1 April 2020/1 April 2019	<u>13,248,197</u>	<u>12,311,086</u>
<b>Cash and cash equivalents at 31 March</b>	<u>16,042,216</u>	<u>13,248,197</u>
<b>Cash and Cash Equivalents comprise of the followings:</b>		
Cash and Bank balances	16,042,216	13,248,197
Fixed deposits	<u>16,042,216</u>	<u>13,248,197</u>

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

The financial statements are authorised for issue by the Board on 18 June 2021.

**1. General**

SHINE Children and Youth Services (the Charity) is a Society registered under the Societies Act, Chapter 311 and a Charity registered under the Charities Act, Cap. 37. The Charity is a member of the National Council of Social Service and a recipient of grant funding administered by NCSS (e.g. Community Chest, Tote Board Social Service Fund) and the Ministry of Social and Family Development. The address of the Charity's registered office is 463 Hougang Ave 10 #01-964 Singapore 530463.

The Charity is an Institution of a Public Character (IPC) under the sector administrator, Ministry of Social and Family Development, and the status is valid from 1 October 2019 to 31 March 2023.

The Charity has complied with all applicable requirements of the Code of Governance for Charities and Institutions of a Public Character (IPCs) issued by the Charity Council on 19 January 2011. The Governance Evaluation checklist can be obtained from the Charity Portal ([www.charities.gov.sg](http://www.charities.gov.sg)).

The Charity is involved in the rendering of social work and educational psychology services to children, youth and their families. The services are delivered by trained professionals comprising registered social workers, social work associates, educational psychologists, associate psychologists and learning specialists to enable children and youth to maximise their potential.

The Coronavirus Disease (COVID-19) outbreak and the measures taken to contain the spread of the pandemic have impacted the Charity's operations and on its financial results subsequent to the financial year end. As the situation continues to evolve with significant level of uncertainty, the Charity is unable to reasonably estimate the full operational and financial impact of the COVID-19 outbreak. The Charity is monitoring the situation closely and to mitigate the impacts, it is conscientiously managing its operation structure and cost.

**2.1 Basis of preparation**

The financial statements are prepared in accordance with Singapore Financial Reporting Standards (FRS) including related Interpretations to FRS ("INT FRS"). The financial statements are prepared under the historical cost convention except where an FRS requires certain fixed assets and financial assets to be measured at their fair values.

During the year, the Charity adopted all new/revised FRSs and Interpretations to FRS (INT FRS) that are mandatory for application from that date. Changes to the Charity's accounting policies have been made as required, in accordance with the relevant transitional provision in the respective FRS and INT FRS. The adoption of the above FRSs during the year did not result in any adjustments to the opening balances of accumulated profits of the prior and current periods.

**2.2 Significant accounting estimates and judgments**

The preparation of financial statements requires management to make judgments, estimates and assumptions that affect the application of policies and the reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future period affected.

**2.3 Functional currency**

The functional currency of the Charity is the Singapore dollar. As income and expenditures are denominated primarily in Singapore dollars and receipts from operations are retained in Singapore dollars, the management are of the opinion that the Singapore dollar reflects the economic substance of the underlying events and circumstances relevant to the Charity.

The financial statements are presented in Singapore dollars, unless stated otherwise

#### 2.4 Renovation and equipment and depreciation

Renovation and equipment are stated at cost less accumulated depreciation and any impairment in value. Depreciation is calculated on the straight-line method so as to write off the cost of fixed assets over their expected useful lives as follows:-

Renovation	5 years
Right of use asset	Remaining lease period
Furniture, fittings & equipment	3-5 years

Fully depreciated assets are retained in the accounts until they are no longer in use.

#### 2.5 Financial assets

##### Initial recognition and measurement

Financial assets are recognised when, and only when the entity becomes party to the contractual provisions of the instruments. At initial recognition, the Charity measures a financial asset at its fair value plus, in the case of a financial asset not at fair value through profit or loss, transaction costs that are directly attributable to the acquisition of the financial asset. Transaction costs of financial assets carried at fair value through profit or loss are expensed in profit or loss.

Trade debtors are measured at the amount of consideration to which the Charity expects to be entitled in exchange for transferring promised goods or services to a customer, excluding amounts collected on behalf of third party, if the trade debtors do not contain a significant financing component at initial recognition.

##### Subsequent measurement

###### *Investments in debt instruments*

Subsequent measurement of debt instruments depends on the entity's business model for managing the asset and the contractual cash flow characteristics of the asset. The three measurement categories for classification of debt instruments permitted are amortised cost, fair value through other comprehensive income (FVOCI) and fair value through profit or loss (FVPL).

Financial assets that are held for the collection of contractual cash flows where those cash flows represent solely payments of principal and interest are measured at amortised cost. Financial assets are measured at amortised cost using the effective interest method, less impairment. Gains and losses are recognised in profit or loss when the assets are derecognised or impaired, and through the amortisation process.

##### Derecognition

A financial asset is derecognised where the contractual right to receive cash flows from the asset has expired. On derecognition of a financial asset in its entirety, the difference between the carrying amount and the sum of the consideration received and any cumulative gain or loss that had been recognised in other comprehensive income for debt instruments, is recognised in profit or loss.

#### 2.6 Cash and cash equivalents

Cash and cash equivalents comprise cash balances and bank deposits.

**2.7 Financial liabilities**

Trade and other payables are financial liabilities, which are normally settled on 30 – 90 day terms, are financial liabilities. Financial liabilities are recognised on the statement of financial position when, and only when, the entity becomes a party to the contractual provisions of the financial instrument. Financial liabilities are initially recognised at fair value of consideration received less directly attributable transaction costs and subsequently measured at amortised cost using the effective interest method.

Gains and losses are recognised when the liabilities are derecognised as well as through the amortisation process. The liabilities are derecognised when the obligation under the liability is discharged or cancelled or expired.

**2.8 Leases**

As a Lessee

At inception of a contract, the Charity assesses whether a contract is, or contains, a lease. To assess whether a contract conveys the right to control the use of an identified asset, the Charity uses the definition of a lease in FRS 116. At commencement or on modification of a contract that contains a lease component, the Charity recognises a right-of-use asset and a lease liability. The right-of-use asset is initially measured at cost, which comprises the initial amount of the lease liability adjusted for any lease payments made at or before the commencement date, plus any initial direct costs incurred and an estimate of costs to dismantle and remove the underlying asset or to restore the underlying asset or the site on which it is located, less any lease incentives received.

The right-of-use asset is subsequently depreciated using the straight-line method from the commencement date to the end of the lease term, unless the lease transfers ownership of the underlying asset to the Charity by the end of the lease term or the cost of the right-of-use asset reflects that the Charity will exercise a purchase option. In that case the right-of-use asset will be depreciated over the useful life of the underlying asset, which is determined on the same basis as those of property and equipment. In addition, the right-of-use asset is periodically reduced by impairment losses, if any, and adjusted for certain remeasurements of the lease liability.

The lease liability is initially measured at the present value of the lease payments that are not paid at the commencement date, discounted using the interest rate implicit in the lease or, if that rate cannot be readily determined, the Charity's incremental borrowing rate. Generally, the Charity uses its incremental borrowing rate as the discount rate.

The Charity determines its incremental borrowing rate by obtaining interest rates from various external financing sources and makes certain adjustments to reflect the terms of the lease and type of the asset leased. Lease payments included in the measurement of the lease liability comprise fixed payments, including in-substance fixed payments.

The lease liability is measured at amortised cost using the effective interest method. It is remeasured when there is a change in future lease payments arising from a change in an index or rate, if there is a change in the Charity's estimate of the amount expected to be payable under a residual value guarantee, if the Charity changes its assessment of whether it will exercise a purchase, extension or termination option or if there is a revised in-substance fixed lease payment.

When the lease liability is remeasured in this way, a corresponding adjustment is made to the carrying amount of the right-of-use asset, or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

The Charity presents right-of-use assets that do not meet the definition of investment property in 'property, plant and equipment' and lease liabilities in 'loans and borrowings' in the statement of financial position.

The Charity leases premises to perform their services. The Charity previously classified these leases as operating based on its assessment of whether the lease has transferred significantly all of the risks and

rewards incidental to the ownership of the underlying asset, to the Charity. Under FRS 116, the Charity has reviewed all such contracts and based on the definition of FRS116, has assessed that there is no lease contained therein. As such, there is no right-of-use assets and lease liabilities recognized for the financial year ended 31 March 2021.

For short-term leases and leases of low-value assets, including IT equipment, the Charity has elected not to recognise right-of-use assets and lease liabilities. The Charity recognises the lease payments associated with these leases as an expense on a straight-line basis over the lease term.

## **2.9 Provisions**

Provisions are recognised when the Charity has a present obligation (legal or constructive) as a result of a past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and the amount of the obligation can be estimated reliably.

Provisions are reviewed at the end of each reporting period and adjusted to reflect the current best estimate. If it is no longer probable that an outflow of economic resources will be required to settle the obligation, the provision is reversed. If the effect of the time value of money is material, provisions are discounted using a current pre-tax rate that reflects, where appropriate, the risks specific to the liability. When discounting is used, the increase in the provision due to the passage of time is recognised as a finance cost.

## **2.10 Income recognition**

Revenue is recognized when the Charity satisfies a performance obligation by transferring a promised good or service to the customer, which is when the customer obtains control of the good or service. A performance obligation may be satisfied at a point in time or over time. The amount of revenue recognized is the amount allocated to the satisfied performance obligation.

Revenue is measured based on the consideration to which the Charity expects to be entitled in exchange for transferring promised goods or services to a customer, excluding amounts collected on behalf of third parties.

Donations are recognised when the Charity's entitlement to such income is established with certainty and the amount can be measured with sufficient reliability. Donations and grants from funders for designated programmes are recognized under the restricted programmes reserves in the Financial Statements. Cash contributions for capital expenditure are subsequently allocated to Asset Enhancement Fund.

Interest income from bank deposits and bonds is accrued on a time proportion basis with reference to the principal outstanding and at the rate applicable on an effective yield method.

## **2.11 Government grants & subsidies**

A government grant is recognised at fair value when there is reasonable assurance that the conditions attaching to it will be complied with and that the grant will be received. A grant in recognition of specific expenses is recognised as income over the periods necessary to match them with the related costs that they are intended to compensate, on a systematic basis. A grant related to depreciable assets is allocated to income over the period in which such assets are used in the project subsidised by the grant. A government grant related to assets, including non-monetary grants at fair value, is presented in the statement of financial position by setting up the grant as deferred income.

**2.12 Employee benefits**

(i) Defined contribution plans

A defined contribution plan is a post-employment benefit plan under which an entity pays fixed contributions into a separate entity and will have no legal or constructive obligation to pay further amounts. Obligations for contributions to defined contribution pension plans are recognised as an employee benefit expense in the statement of comprehensive income in the years during which related services are rendered by employees.

(ii) Short-term employee benefits

Short-term employee benefit obligations are expensed as the related service is provided.

**2.13 Taxation**

As the Charity is registered as a Charity under the Charities Act, Cap. 37, its income is exempt from income tax.

**3. Renovation and equipment**

<b>Cost</b>	<b>Renovation \$</b>	<b>Furniture fittings and equipment \$</b>	<b>Total \$</b>
As at 31 March 2019	808,048	241,088	1,049,136
Additions	506,132	262,044	768,176
Disposals	(292,654)	(64,627)	(357,281)
Reclassification	(2,329)	2,329	-
As at 31 March 2020	1,019,197	440,834	1,460,031
Additions	-	55,212	55,212
As at 31 March 2021	<b>1,091,197</b>	<b>496,046</b>	<b>1,515,243</b>
<b>Accumulated Depreciation</b>			
As at 31 March 2019	794,272	189,184	983,456
Charge for the year	45,372	44,439	89,811
Disposal	(292,654)	(64,627)	(357,281)
Reclassification	(395)	395	-
As at 31 March 2020	546,595	169,391	715,986
Charge for the year	100,639	95,249	195,888
As at 31 March 2021	<b>647,234</b>	<b>264,640</b>	<b>911,874</b>
<b>Net Carrying Amount</b>			
As at 31 March 2021	<b>371,963</b>	<b>231,406</b>	<b>603,369</b>
As at 31 March 2020	472,602	271,443	744,045

4. Investment

	2021	2020
	\$	\$
Quoted bonds, at amortised cost:		
Within 1 to 5 years	-	1,001,431

The above earned interest at coupon rates of 3.22% p.a. in 2020.

5. Trade and other receivables

	2021	2020
	\$	\$
Amount due from government bodies and other grantors	275,211	222,892
Interest income from investment in debt instrument	-	6,873
Sundry deposits	9,745	11,585
Bank interest receivable	5,087	37,042
Other receivables	-	45
	<u>290,043</u>	<u>278,437</u>

6. Cash and cash equivalents

	2021	2020
	\$	\$
Cash at bank and on hand	4,398,770	2,614,081
Fixed deposits*	11,643,446	10,634,116
	<u>16,042,216</u>	<u>13,248,197</u>

\* Fixed deposits are placed on 3 months and 1 year term and earn interest rates ranging from 0.3% to 1.5% (2020: 1.1% to 1.62%) per annum.

7. Funds and reserves

**Reserves Policy**

The purpose of reserves is to ensure financial sustainability to meet the Charity's objectives. The Charity adopts a policy to maintain its Unrestricted Fund reserves at not more than two times of its annual expenditure.

The reserves of the Charity comprise the following:

**Unrestricted Funds**

General reserves

**Purpose**

This amount comprises accumulated surplus of SHINE arising from activities that do not receive restricted funding / grants / donations. These activities include educational psychology service, school social work, training and consultancy, and research services.

**Restricted Funds**

Restricted funds from  
Government and other funders

**Purpose**

This amount comprises:

- i. Accumulated surplus from programmes partially funded by NCSS administered funds (eg. Community Chest Funds, Tote Board Social Service Funds (TBSSF) in which ringfencing is part of the funding requirement
- ii. Accumulated surplus from programmes receiving other government grants in which ringfencing is part of the funding requirement
- iii. Accounted within this fund are the net results of, TSP, ISP, Youth COP, Buddy'IN, ACE Football, Spooner Road, Learning & Social Support Programme, Community Based Reading Odyssey, Integrated Care Programme, Youth Forte, SYNC, Organisation Development Project, Resource Development Grant and Pandemic related funding.

The Daisy Phay Foundation  
- SHINE Scholarship Fund

This is an endowment fund created by the generous donation of \$5million by the Estate of Dr Phay Seng Whatt. The donation is invested in quoted bonds and fixed deposits and is kept intact at all times. Only the income generated from the investment of this fund is to be distributed on an annual basis for the benefit of full-time students, who are good, needy, deserving and studying in junior colleges.

Y's Men's Club (Beta Chapter)  
Financial Assistance Fund

This is a fund restricted to be utilised only for financial assistance for needy students and their families. The Y's Men's Club (Beta Chapter) Board of Directors confirmed via email on 5 April 2013 that it had no objection to SHINE's proposal to continue using the Y's Men's Club (Beta Chapter) Scholarship Fund to provide financial assistance to needy students and their families. It also agreed to rename the Fund as "Y's Men's Club (Beta Chapter) Financial Assistance Fund".

Asset Enhancement Fund

This is a fund restricted to be utilised for capital expenditure including cost of building development, renovation works, furniture & equipment etc.



8. Liabilities

	2021	2020
	\$	\$
Advances held for designated services *	245,000	245,000
Deferred Income - Tote Board grant received**	243,703	311,473
Central Provident Fund Payable	165,870	106,014
Payables and Accruals for Operating Expenses	173,003	187,144
Funds received in advance and others***	887,058	344,520
	<u>1,714,634</u>	<u>1,194,151</u>

\* Milk Fund (Mainly I Love Kids) disbursed \$250,000 to the Charity in December 2014 with the intention of obtaining dollar-for-dollar matching grant under the Care and Share Movement. The funding was re-designated as MILK Education Fund in February 2016 to be used solely for the award of MILK Scholarship until 1 January 2022 to Singapore Citizens under the age of 25 who cannot afford to finance their tertiary education in local government tertiary institutions.

\*\* A grant of \$333,840 was disbursed by Tote Board during FY2020 to support the renovation of SHINE's Hougang Centre. In accordance with FRS20, this grant related to the renovation expenditure is recognised in profit or loss over the periods and in the proportions in which depreciation expense on the assets is recognized. The balance amount is recorded as deferred income.

\*\*\* This consists mainly of grants and donations received in advance to fund programmes in the following financial year.

<b>Fund received in advance and others:</b>	2021	2020
	\$	\$
TBNTI - Organisation Development project	258,982	-
Projects- Back to Basics – technology subsidies	256,000	-
Pandemic related expenditure	103,499	-
Volunteer Planning and Development	43,275	-
Research grants	61,100	-
Reading Oddysey	50,694	-
President challenge	59,250	-
Book Prize and Education Awards	37,100	37,500
Innovation initiative	12,345	12,345
HeyBelle	3,201	9,152
Spooner Road and others	1,612	1,887
Super Fund (previously known as Project Food Share)	-	89,362
The Scaffold Programme	-	179,274
Charity Golf Event	-	15,000
	<u>887,058</u>	<u>344,520</u>

**9. Donations**

Donations form a substantial source of income in sustaining the programmes which achieve the Charity's mission and vision. Not all programmes are funded fully by the government. Unrestricted donations help fund these partially funded or unfunded programmes and have also enabled the Charity to pilot new initiatives to serve client needs.

**10. Expenditure on Manpower**

	<b>2021</b>	2020
	\$	\$
Salaries and bonuses	<b>4,166,939</b>	4,101,373
Central Provident Fund (CPF) and Skills Development Levy (SDL)	<b>704,239</b>	689,344
Others	<b>47,452</b>	49,247
	<b>4,918,630</b>	4,839,964

Employees' remuneration for the year are in the following range:

Yearly remuneration*	<b>2021</b>	2020
	\$	\$
>\$150,000	<b>1</b>	1
\$125,001 to \$150,000	<b>2</b>	3
\$100,001 to \$125,000	<b>3</b>	5
\$75,001 to \$100,000	<b>16</b>	10
\$50,001 to \$75,000	<b>29</b>	33
\$50,000 and below	<b>44</b>	39

\* Salary and bonus (including employer's CPF contributions).

The Board members did not receive any remuneration during the year.

11. Surplus for the year\*

Surplus for the year comprises the following:

	Unrestricted Funds <-----		Restricted Funds----->			2021	2020
	General reserves	Funding from Government and other funders	The Daisy Play Foundation-SHINE Scholarship Fund	Y's Men's Club (Beta Chapter) Financial Assistance Fund	Asset Enhancement Fund		
	\$	\$	\$	\$	\$	\$	\$
<b>Income</b>							
Tote Board-Funding	-	1,479,134	-	-	67,770	1,546,904	1,434,272
MSF- Funding	-	1,141,094	-	-	-	1,141,094	1,310,548
Community Chest/NCSS funding	-	781,719	-	-	-	781,719	661,515
AIC Funding	-	211,760	-	-	-	211,760	-
SG Enable Funding	-	87,987	-	-	-	87,987	-
One-off grant from Community Chest	-	-	-	-	-	-	5,999
Job Support Scheme	141,205	931,173	-	-	-	1,072,378	-
Tax-deductible donations	502,688	363,257	-	-	-	865,945	896,222
Non-tax deductible donations	174,080	604,779	-	-	-	778,859	922,310
School social work income	-	302,023	-	-	-	302,023	305,370
Centre-based income	16,245	28,246	-	-	-	44,491	73,147
Training income	37,380	-	-	-	-	37,380	66,396
Interest income form bank	24,271	11,675	16,024	-	407	52,377	165,976
Interest income from investment	-	-	7,752	-	-	7,752	25,797
Miscellaneous income	1,160	-	-	-	-	1,160	1,207
	897,029	5,942,845	23,776	-	68,177	6,931,827	5,868,759
<b>Expenditure</b>							
<b>Expenditure on Manpower</b>							
Salaries & bonuses	646,820	3,520,119	-	-	-	4,166,939	4,101,373
Employer's CPF and SDL	91,592	612,648	-	-	-	704,239	689,344
Staff welfare/benefits	5,182	42,269	-	-	-	47,451	49,247
	743,594	4,175,036	-	-	-	4,918,630	4,839,964
<b>Depreciation of renovation and equipment</b>	144,546	20,912	-	-	30,429	195,888	89,811
<b>Other operating expenses</b>							
Staff training and development	5,143	69,485	-	-	-	74,628	92,633
Rental of offices	4,258	40,366	-	-	-	44,624	62,111
Rental of equipment	530	3,708	-	-	-	4,237	4,237
Utilities	2,221	16,657	-	-	-	18,878	38,714
Communications	2,606	41,024	115	-	-	43,745	40,483
Maintenance - Centres	1,702	27,965	-	-	-	29,667	36,895
Maintenance - Equipment	1,544	31,411	-	-	-	32,956	38,587
Insurance	1,811	12,599	-	-	-	14,409	15,301
Supplies and materials	22,067	113,382	4,420	-	-	139,870	250,711
Transport	410	733	-	-	-	1,143	51,112
Staff Transport	145	13,703	-	-	-	13,848	-
Volunteer development	31	593	-	-	-	624	871
Professional fees and services	4,437	71,471	-	-	-	75,907	209,775
Bank charges	102	566	108	-	-	777	935
Subscription / Membership fees	-	-	-	-	-	-	376
Recruitment expenses	164	1,537	-	-	-	1,700	941
Public education	450	3,147	-	-	-	3,597	4,826
Financial assistance	-	14,675	-	-	-	14,675	2,660
Fund raising expenses	20,559	941	-	-	-	21,500	100,749
Scholarship/Bursary	-	-	67,000	-	-	67,000	41,503
	68,180	463,963	71,643	-	-	603,787	993,420
<b>Total Expenditure</b>	956,321	4,659,911	71,643	-	30,429	5,718,305	5,923,195
<b>Surplus/(deficit) and Total Comprehensive Income for the year</b>	(59,292)	1,282,934	(47,867)	-	37,747	1,213,522	(54,436)
<b>Surplus/ (deficit) allocated to:</b>							
General Reserves						(59,292)	(84,056)
Restricted funds from Government & other funders						1,282,934	25,058
Daisy Play Foundation-SCS Scholarship Fund						(47,867)	43,146
Asset Enhancement Fund						37,747	(38,584)
						<b>1,213,522</b>	<b>(54,436)</b>

**12. Related party transactions**

**Identity of related parties**

For the purpose of these financial statements, parties are considered to be related to the Charity if the Charity has the ability, directly or indirectly, to control the party or exercise significant influence over the party in making financial and operating decisions, or vice versa, or where the Charity and the party are subject to common control or common significant influence. Related parties may be individuals or other entities.

In addition to the information disclosed elsewhere in the financial statements, the significant related party transactions during the financial year were as follows:

**Key management personnel compensation**

Key management personnel refer to persons having authority and responsibilities for planning, directing and controlling activities of the entity, including directors and key officers of the Charity.

The Charity's key management personnel remuneration for the year ended 31 March 2021 was as follows:

	2021	2020
	S\$	S\$
Short term employment remuneration	946,523	986,855

**13. Financial and capital risk management**

**13.1 Financial risk management objectives and policies**

The main risks arising from the management of the Charity are market risk (interest rate risk and market prices risks), credit risk and liquidity risk. The Charity has implemented risk management policies and guidelines which set out its tolerance of risk and its general risk management philosophy. In connection with this, the Charity has established a framework and process to monitor the exposures so as to ensure appropriate measures can be implemented in a timely and effective manner.

*Credit risk*

The Charity has no significant credit risk as they are mainly receivables from government agencies/statutory board and credit worthy financial institutions. Procedures are in place to ensure on-going credit evaluation and active account monitoring.

*Liquidity risk*

Liquidity risk is the risk that the Charity will encounter difficulty in meeting the obligations associated with its financial liabilities that are settled by delivering cash or another financial asset. The table below summarises the maturity profile of the Charity's financial liabilities based on undiscounted repayment obligations.

Non-derivative financial liabilities	Carrying amount	Contractual cash flows	1 year or less	More than 1 year
Trade and other payables	\$	\$	\$	\$
2021	1,470,931	1,470,931	1,470,931	-
2020	882,678	882,678	637,678	245,000

*Interest rate risk*

The Charity's exposure to interest rate risk relates primarily to the investment in bank deposits placed with reputable financial institutions. As the interest rates move within a narrow range and the fluctuations are not expected to have a material effect on the financial statements, no sensitivity analysis for interest rate movement is deemed necessary by the Charity.

**13.2 Fair values**

The carrying amounts of cash and cash equivalents, receivables and sundry creditors approximate their respective fair values due to the relatively short-term maturity of these financial instruments. The fair values of other classes of financial assets, except for investment, and liabilities are disclosed in the respective notes to the financial statements.

**SHINE CHILDREN AND YOUTH SERVICES  
NOTES TO THE FINANCIAL STATEMENTS – 31 March 2020  
APPENDIX - RESTRICTED FUNDS FROM GOVERNMENT AND OTHER FUNDERS**

A breakdown of the restricted funds from government and other funders are as follows:

	<b>Restricted funds from government and other funders</b>					
	<b>NCSS and Other Funders*</b>	<b>MSF</b>	<b>AIC</b>	<b>MCCY</b>	<b>Other Funders</b>	<b>Total</b>
Balance as at 31 March 2019	1,422,156	539,484	-	(15,569)	(124,597)	1,821,475
Total comprehensive income for the year	87,490	50,045	-	(33,682)	(78,795)	25,058
Balance as at 31 March 2020	1,509,647	589,528	-	(49,251)	(203,392)	1,846,532
Total comprehensive income for the year	1,038,214	286,356	35,032	(804)	(75,864)	1,282,934
<b>Balance as at 31 March 2021</b>	<b>2,547,861</b>	<b>875,884</b>	<b>35,032</b>	<b>(50,056)</b>	<b>(279,256)</b>	<b>3,129,466</b>

\* Programmes funded by NCSS are through the Community Chest and Tote Board Social Service Funds. As some of these programmes are partially funded, they also receive funding from other non-government funders.

**SHINE CHILDREN AND YOUTH SERVICES  
NOTES TO THE FINANCIAL STATEMENTS – 31 March 2020  
APPENDIX - RESTRICTED FUNDS FROM GOVERNMENT AND OTHER FUNDERS**

A further breakdown of the programmes receiving restricted funds, full or partial, from NCSS (Community Chest and Tote Board Social Service Fund), MSF and AIC can be found below. They form part of the restricted funds from government and other funders. The accumulated reserves depicted here include the effects of income generated, donations raised or funds injected by the Charity to cover the operating deficits resulting from the partial funding model prescribed by NCSS.

**Accumulated Reserves**

	NCSS and Other Funders*														Total					
	Community Chest				Tote Board Social Service Fund						MSF					AIC	MCCY			
	Learning and Social Support	Youth COP	The Inivictus Fund	SYNC (Clementi)	SYNC (Hougang)	SYNC (Yishun)	BUDDY IN	RDG	VPD	TSP (Clementi)	TSP (Hougang)	TSP (Yishun)	ICP	ODP		Spooner Road	ISP (Clementi)	ISP (Hougang)	CREST	MZG
Balance as at 31 March 2019	312,848	481,195	-	89,558	139,901	(86,312)	158,169	(3,245)	-	(33,564)	324,365	(23,142)	-	-	158,903	398,991	43,975	-	(15,569)	1,946,071
Total comprehensive income for the year	(59,720)	27,378	-	(12,086)	53,479	(55,342)	(2,369)	(12,525)	-	31,466	225,558	(40,573)	(75,049)	(80,777)	88,051	20,131	29,914	-	(33,682)	103,853
Balance as at 31 March 2020	253,128	508,573	-	77,471	193,380	(141,653)	155,799	(15,770)	(2,098)	549,923	(63,715)	(75,049)	(80,777)	246,953	419,122	73,888	(49,251)	-	(49,251)	2,049,925
Total comprehensive income for the year	71,224	284,655	(3,768)	-	60,057	-	(33,023)	(11,461)	(25,206)	97,650	392,410	129,503	(189,887)	(6,302)	272,361	191,086	95,269	35,032	(804)	1,358,798
Balance as at 31 March 2021	324,352	793,228	(3,768)	77,471	253,437	(141,653)	122,777	(27,231)	(25,206)	95,553	942,333	65,787	(264,936)	(87,079)	519,315	610,208	169,158	35,032	(50,055)	3,408,723

\* Programmes funded by NCSS are through the Community Chest and Tote Board Social Service Funds. As some of these programmes are partially funded, they also receive funding from other non-government funders.  
Spooner Road programme was funded by MSF prior to 1 April 2019.

**SHINE CHILDREN AND YOUTH SERVICES  
NOTES TO THE FINANCIAL STATEMENTS – 31 March 2020  
APPENDIX - RESTRICTED FUNDS FROM GOVERNMENT AND OTHER FUNDERS**

**Comprehensive income of programmes receiving restricted full or partial funding from government**

	Learning and Social Support	Youth COP	The Invictus Fund	SYNC (Clementi)	SYNC (Hougang)	SYNC (Yishun)	BUDDY 'IN	RDG	VPD	TSP (Clementi)	TSP (Hougang)	TSP (Yishun)	ICP	ODP	Spooner Road	ISP (Clementi)	ISP (Hougang)	CREST	M2G	2021 Total	2020 Total	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Income</b>																						
MSF-Funding	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Tote Board-Funding	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Community Chest/NCSS funding	263,960	299,538	80,000	-	-	-	37,130	48,951	-	298,572	298,572	298,572	-	133,773	449,645	632,016	509,078	-	-	1,141,094	1,318,548	
One-off grant from Community Chest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SG Enable Funding	87,987	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
AIC Funding	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
IRAS - Job Support Scheme (JSS)	92,428	87,102	-	29,187	-	-	19,366	-	1,681	66,114	73,004	75,920	55,816	25,650	53,308	144,147	123,978	211,760	-	861,053	87,987	
Tax-deductible donations	2,820	-	-	-	-	-	-	-	-	-	307,277	-	-	-	7,155	-	-	-	-	211,760	211,760	
Non-tax deductible donations	280	264,583	-	-	-	-	-	-	-	42,660	38,081	23,602	66,660	-	9,660	-	-	-	-	317,252	317,252	
School social work income	-	41,900	-	-	155,780	-	-	-	-	-	-	-	-	-	-	-	-	-	-	341,183	341,183	
Centre-based income	25,396	150	-	150	-	-	150	-	-	150	150	150	300	-	600	300	900	-	-	302,023	290,080	
Finance Income	1,048	2,363	-	578	-	-	506	-	-	223	2,763	4	-	-	1,391	1,868	441	64	-	11,249	28,246	
	473,918	695,637	80,000	185,545	-	-	57,152	48,951	1,681	407,719	719,846	398,248	122,776	159,423	521,759	802,901	658,967	225,176	-	5,559,698	4,545,919	
<b>Expenditure</b>																						
Employee benefits	329,882	304,461	-	89,743	-	74,016	74,016	51,049	20,609	244,625	253,958	212,197	255,517	137,106	180,036	487,165	448,074	141,033	-	3,229,474	3,259,577	
Salaries & Bonus	57,055	52,664	-	15,775	-	12,550	12,550	8,689	3,548	42,576	45,282	37,136	42,596	20,199	31,258	90,049	81,388	24,429	-	565,195	555,964	
Employer's CPF and SDL	3,528	3,999	-	1,912	-	1,000	1,000	674	377	2,888	3,901	2,561	2,572	1,155	1,902	5,673	4,986	2,067	-	39,195	41,112	
Staff welfare/benefits	390,466	361,124	-	107,431	-	87,566	87,566	60,412	24,535	290,089	303,141	251,894	300,685	158,460	213,197	582,887	534,448	167,529	-	3,833,864	3,856,653	
Depreciation of renovation and equipment	1,980	963	-	1,032	-	193	193	-	193	972	1,671	1,274	1,409	385	3,926	2,381	1,775	1,363	-	19,517	12,647	





